

NO.F.DI/TRG/1(437)/2018/ 14,666-85
Government of Tripura
Directorate of Industries & Commerce
Khejurbagan, Agartala

Dated: - 26 11-2018

To
The Principal,
ITI Indranagar/WITI/Udaipur/Belonia/Boxanagar,
Manubankul/Khowai/Khumulwng/Ambassa/Kailashahar/
Dharmanagar/Jatanbari/Bishramganj/
Kamalpur/Teliamura/L.T.Valley.

Subject: Organizing Camp at ITIs for facilitating ITI pass-out trainees to submit a Questionnaire format for conduction of Tracer study and also holding awareness and motivational campaign of self-employment schemes of the Government.

Sir,

In a meeting held under the Chairmanship of Hon'ble Chief Minister, Tripura it was decided to conduct a Tracer study of ITI graduates to know their present status of employment. After completion of this study, if necessary, steps may be taken for self-employment of the youths through the schemes being implemented by the Government.

2. In this context to conduct the Tracer study the following points has been decided to be undertaken:

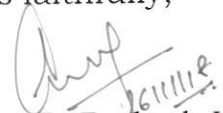
- a. Three day camp to be organized at each of the ITIs from **05-12-2018 to 07-12-2018** requesting all ITI pass-outs to attend and fill up a questionnaire format and submit the same.
- b. Sufficient copies of the questionnaire format to be kept ready in the ITIs during the camp and to be handed over to the respondent.
- c. A flex to be prepared and put up in a prominent location of respective ITIs.
- d. The camp details will be publicized in local newspapers in 2 insertions for wide publicity.
- e. The details will also be uploaded in Department website and also to be uploaded in respective websites of ITI along with the questionnaire.
- f. Provision to be made for submission of the filled up questionnaire via email. An email specific to the purpose has been opened: ititracerstudy@gmail.com for facilitating submission by trainees in case they are unable to attend.
- g. Provision of submitting the filled up questionnaire to any ITI irrespective of the ITI from which they passed out.

- h. A database capturing all the relevant details from the questionnaire format has been developed in MS Excel so as to allow for processing/sorting/filtering of the collected data as per our requirement.
- i. A team to be constituted in each ITI by respective Principals to coordinate the whole process and assist the trainees in filling up the questionnaire format. The team constituted will also be required to enter the data collected through the questionnaire in the developed database.
- j. Respective DICs to be requested to send a well conversant person during the camp period to respective ITIs so as to conduct awareness and motivational campaign of all self-employment schemes of the Government. Sufficient leaflets will also be carried by the DIC official of all self-employment schemes for distribution during the camp period.
- k. Local Administration including nearby School/Colleges may also be contacted by the respective ITIs informing details of the camp for increasing awareness as well for successful organizing of the camps.
- l. Based on the collected data steps may be taken for self-employment of the youths through the schemes being implemented by the Government.

3. In view of the above all ITIs are requested to take necessary action for organizing of the camp and after completion of the same send the filled up questionnaire database to this Directorate for taking further necessary action in this regard. The soft copy of questionnaire format and the database format is being sent to respective ITIs by email.

Yours faithfully,

Enclosed : Questionnaire format


Dr. Sandeep R. Rathod, IAS
Director
(Industries & Commerce)
Government of Tripura

Copy to:

The G.M. DIC, West/Dhalai/Gomati/Unakoti/Khowai/Sipahijala/North/South for deputing a well conversant person to the ITIs for conducting awareness and motivational campaign of all self-employment schemes of the Government during the camp period. Sufficient leaflets of all self-employment schemes are also be taken for distribution during the camp. District wise ITI coverage is at Annexure-A.

Annexure-A

| Sl | District coverage | Sub-Division coverage | Name of ITI |
|-----|----------------------|-----------------------|----------------------------|
| 1. | West Tripura | 1. Sadar | Govt. ITI Indranagar |
| 2. | | 2. <u>Mohanpur</u> | Govt. Women ITI Indranagar |
| 3. | | 3. Jirania | Govt. ITI Khumulwng |
| | | 4. <u>Jampuijala</u> | |
| 4. | Gomati | 5. Udaipur | Govt. ITI Udaipur |
| 5. | | 6. Karbook | Govt. ITI Jatanbari |
| | | 7. <u>Amarpur</u> | |
| 6. | South Tripura | 8. Belonia | Govt. ITI Belonia |
| 7. | | 9. Santirbazar | Govt. ITI Manubankul |
| | | 10. Sabroom | |
| 8. | Dhalai | 11. Ambassa | Govt. ITI Ambassa |
| | | 12. Gandachara | Govt. ITI Kamalpur |
| 9. | | 13. Kamalpur | |
| 10. | | 14. L.T.Valley | |
| | 15. <u>Kumarghat</u> | | |
| 11. | Unokoti | 16. Kailashahar | Govt. ITI Kailashahar |
| 12. | North Tripura | 17. Dharmanagar | Govt. ITI Dharmanagar |
| | | 18. <u>Panisagar</u> | |
| | | 19. Kanchanpur | |
| 13. | Sepahijala | 20. Sonamura | Govt. ITI Boxanagar |
| 14. | | 21. Bishalgarh | Govt. ITI Bishramganj |
| 15. | Khowai | 22. Khowai | Govt. ITI Khowai |
| 16. | | 23. Teliamura | Govt. ITI Teliamura |